

# Business Checks & Accessories

# **A** variety SECURITY FEATURES INCLUDE TRUE WATERMARK PARER, HEAT SENSITIVE IGON AND FOIL HOL of business products to make your work easier. 1001 YOUR FINANCIAL INSTITUTION YOUR CITY, STATE AND ZIP 00-000/000 YOUR COMPANY NAME 23 YOUR STREET YOUR CITY, STATE AND ZIP (123) 456-7890 www.yourwebaddress.com PAY TO THE ORDER OF. DOLLARS (1) AUTHORIZED SIGNATURE I:00000000: 12345E?B90II MEMO 1001001

#### **ValuePacks®**

Just getting started? Then the most efficient way to begin banking is with a Business Checks ValuePack. The components work together as a complete system to create an economical way to meet all your needs!

#### Fortune ValuePack

See page 13.



Personal-size business checks specifically designed to meet the needs of businesses on the go.

- 120 Duplicate Checks
- 20 Deposit Tickets
- Business Register
- Vinyl Cover
- Endorsement Stamp
- Standard Logo and Lettering

#### **Executive 50 ValuePack**

See page 13.



End-bound business-size checks in a low quantity, perfect for trusts, estates, clubs and associations.

- 50 Single or Duplicate Checks
- 12 Deposit Tickets
- Business Register
- Vinyl Cover
- Endorsement Stamp
- Standard Logo and Lettering

#### Large Three-To-A-Page ValuePack See page 5.



All your business checking needs in one convenient package.

- 150 Single or Duplicate Colonial Classic® 200 Book-Bound Deposit Tickets
- Checks • Premier Binder
- Bill Keeper and Stub Keeper
- - Endorsement Stamp
- Standard Logo and Lettering

#### One-Write ValuePack

See page 31.



An entire accounting system in one convenient package.

- 150 Single Checks
- 10 Journal Sheets
- 15 Ledger Cards
- Folding Pegboard
- 75 Double Window Envelopes
- 200 Book-Bound Deposit Tickets
- Endorsement Stamp
- Standard Logo and Lettering

#### Voucher ValuePack

See page 19.



Keep accurate, efficient and detailed records of all payments.

- 250 Duplicate or Triplicate Checks
- Journal Register
- Post Binder

- 200 Book-Bound Deposit Tickets
- Endorsement Stamp
- Standard Logo and Lettering

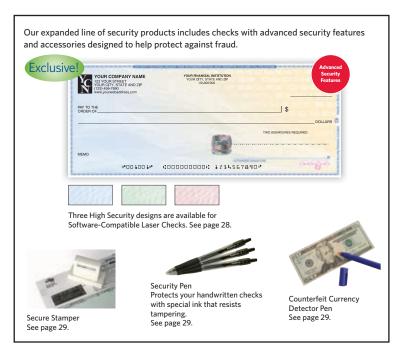
#### Laser ValuePack

See page 23.

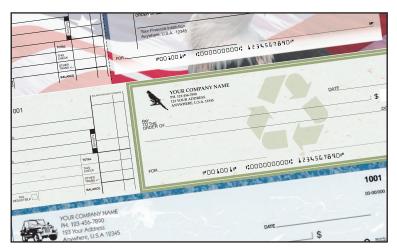


Maximize your accounting software functionality while improving efficiency.

- 250 Single Laser Checks
- 250 Compatible Window Envelopes
- 200 Book-Bound Deposit Tickets
- Endorsement Stamp
- Standard Logo and Lettering



Our line of Elite Select designs include EcoGreen™ checks to show support for recycling. Available in Laser and Three-To-A-Page formats. See pages 6 and 22.





#### Large Three-To-A-Page Checks How to Order ......4 Elite Select Designs ......6 Payroll/Dual-Purpose ......8 Business Manager ......9 **Portable Business Checks** Vanguard .......15 **Desk Manager Checks** How to Order \_\_\_\_\_\_16 Voucher Checks Laser ValuePack 19 Apron Formats ......21 **Computer Checks and Forms** How to Order ......22 ValuePack 23 **One-Write Checks and Systems** ValuePack......31 Check Styles......33 **Business Accessories** Counterfeit Currency Detector Pen......34 Stamps.......35

# **Ordering Large Three-To-A-Page Checks**

Choose Harland Clarke's Large Three-To-A-Page Business Checks for easier bookkeeping. Designed with the business owner in mind, they are available in Executive Business Seven-Ring or Business Manager Deskmaster™ binding.

#### Step 1

Select check type.

Select the style of check that best suits your needs.



#### **General Purpose**

• Our most popular business check



#### **Payroll**

 Dual stubs maintain information for both employer and employee



#### **Accounts Payable**

• One convenient check for multiple invoices



All checks contain tamperevident security features.

#### **Dual-Purpose**

• Benefits of both payroll and general purpose checks

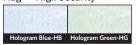
#### Step 2

Enhance your check.

Select your check color, parts and enhancements.

#### A. Select Your Check Color





Our most secure check with over 25 security features including:

- Foil hologram
- Thermochromatic heat-sensative icon
- Prismatic multi-colored background
- True watermark

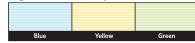
#### Flag — Elite Select



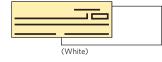
#### Torch — Premier Designs







# B. Select Single or Duplicate



C. Select
Distinctive
Lettering
and Logo

Additional charge applies.

#### **Distinctive Lettering**

HELVETICA (Free)

Lydian Cursive

COPPERPLATE

Kabel

Times Roman (Free)

Commercial Script

Lubalin

Old English

#### Standard Logo



Select from our library of standard logos. See page 36.

#### Custom Logo



Enhance your business checks with your company image. See page 36.

# Step 3

Select binder style.

See pages 10-11 for additional options.

Add optional coordinating Premier Binder at an additional charge.

#### Premier Executive Business Ring Binder



For checks with stubs. Additional charge applies.

#### Step 4

Select your deposit tickets.

- Select deposit ticket style and parts.
- See page 34 for complete selection of deposit tickets. Additional charge applies.



#### Step 5



#### Premier Business Manager Binder



For checks without stubs. Additional charge applies.



Receive your order faster! Ask your service representative about our express shipping options. Additional charges apply.

# **Large Three-To-A-Page ValuePack®**

### When your business demands efficiency

For easier bookkeeping, choose the Large Three-To-A-Page ValuePack and support all your business checking needs in one discounted package.

Available for new accounts only.

Free with all ValuePacks! Standard Logo and Distinctive

Lettering

# ValuePack Includes:

- 150 single or duplicate checks
- Stub Keeper and Bill Keeper
- Premier binder
- 200 Book-Bound Deposit Tickets (2 Part)
- Endorsement stamp
- Standard logo
- Distinctive Lettering

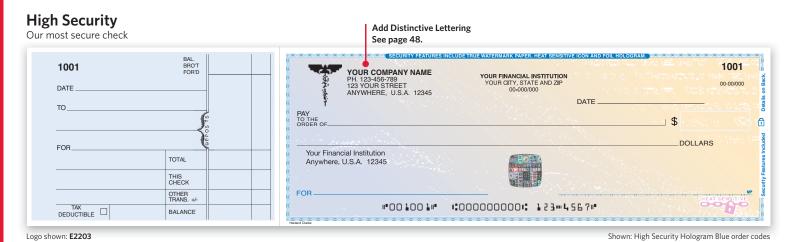
Indicate Large Three-To-A-Page ValuePack when placing order.

Codes: Single: PK-EB1 Duplicate: PK-EB2

All items are available separately.

Prices shown on price list include delivery and sales tax, and applicable security handling. Prices and products are subject to change without notice. Prices do not include custom logos or other features or services except as noted.

# **High Security Designs**

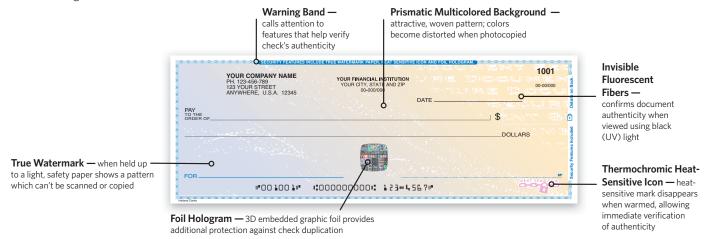


#### **About The Check Selections Shown:**

- Actual check size: 8 1/4" x 3"
- Available in General Purpose Standard check, single or duplicate format only
- Executive Business or Business Manager (no stub) binding available

#### **High Security Check Features**

Combat check fraud with High Security checks. Endorsed by bank security and loss prevention officers, High Security is available in General Purpose Standard checks, single or duplicate format and is designed to effectively deter counterfeiting, duplication, alteration, and even chemical washes that remove handwriting.



## **Elite Select Design**

#### **EcoGreen**<sup>™</sup>

Show your support of recycling



Logo shown: E0851

Executive Business: Single - ERCSD

Duplicate - ERCDD

Business Manager: Single - ERCSN

Duplicate - **ERCDN** 

Our EcoGreen™ Business Check design is a great way to demonstrate your commitment to environmentally responsible choices and sustainability.

# **General Purpose/Accounts Payable**

#### **General Purpose**



Logo shown: E0337 High Security Hologram Green shown



#### **Accounts Payable**



Navy Marble shown



Checks shown with optional Standard Logos. Standard Logos are available for an additional charge.

#### Standard

Our most popular business check.

Color	Single	Duplicate
High Security	ESSD	ESDD
EcoGreen™	ERCSD	ERCDD
Spirit of America	EQSD	EQDD
Colonial Classic®	EGSD	EGDD
Navy Marble	ERSD	ERDD
Blue	EBSD	EBDD
Yellow	EHSD	EHDD
Green	EYSD	EYDD

#### Standard Window

Formatted for window envelopes.

Color	Single	Duplicate
En Garde	ENSW	ENDW
EcoGreen	ERCSW	ERCDW
Spirit of America	EQSW	EQDW
Colonial Classic	EGSW	EGDW
Navy Marble	ERSW	ERDW
Blue	EBSW	EBDW
Yellow	EHSW	EHDW
Green	EYSW	EYDW

#### **Detailed Invoice**

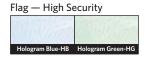
Voucher and check feature discount voucher box.

Color	Single	Duplicate
En Garde	ENSI	ENDI
EcoGreen	ERCSI	ERCDI
Spirit of America	EQSI	EQDI
Colonial Classic	EGSI	EGDI
Navy Marble	ERSI	ERDI
Blue	EBSI	EBDI
Yellow	EHSI	EHDI
Green	EYSI	EYDI

#### **Standard Invoice**

Voucher and check accommodate payment details and longer description lines.

Color	Single	Duplicate
En Garde	ENSF	ENDF
Blue	EBSF	EBDF
Yellow	EHSF	EHDF
Green	EYSF	EYDF







Eagle — Classic Safety Colors

Blue Yellow Green



#### **Premier Ring Binder**

- Holds Executive Business checks with stubs
- Made with durable padded vinyl
- Available in black

See page 11 for details.

# Payroll/Dual Purpose

#### **Payroll**

Record bookkeeping information on employer stub, basic payroll on employee stub.

Color	Single	Duplicate
En Garde®	ENSY	ENDY
Colonial Classic®	EGSY	EGDY
Navy Marble	ERSY	ERDY
Blue	EBSY	EBDY
Yellow	EHSY	EHDY
Green	EYSY	EYDY

1001	BALANCE BROUGHT FORMARD	YOUR COMPANY NAME	Your Company Name   1287-138-146-7890   1283 flum Address   Anguelace, USA-128-145-	1001
DATE		PERICO ENDING DATE EMP NAME PEGILLAR PEGILLAR	128 Your Address Anywhere, U.S.A. 13845	00-00/000
то		HOURS & OWNTHAN HOURS &	PAY DATE	
-	- STROOGE	TOTAL EARNINGS + FIGATOR WITHFOLING	ORDER OF	
FOR		MERCANE TAX WITHOUGHING B	Your Financial Institution	Francis Francis District Michigan
TOTAL		HOLDING TAX STATE WITH HOLDING TAX 5	Anywhere, U.S.A. 12345	
THIS CHECK		6		
OTHER TRANS +/-		TOTAL DEDUCTIONS +	FOR	MP
DEDUCTIBLE BALANCE		NET PAY	"001001" ':000000000: 1234567890"	C+>

Safety Yellow shown

#### **Payroll Window**

Check accommodates window envelopes.

Color	Single	Duplicate
En Garde	ENSX	ENDX
Colonial Classic	EGSX	EGDX
Navy Marble	ERSX	ERDX
Blue	EBSX	EBDX
Yellow	EHSX	EHDX
Green	EYSX	EYDX



#### **Double Payroll**

Record both payroll and bookkeeping information on employer stub.

Color	Single	Duplicate
En Garde	ENSZ	ENDZ
Colonial Classic	EGSZ	EGDZ
Navy Marble	ERSZ	ERDZ
Blue	EBSZ	EBDZ
Yellow	EHSZ	EHDZ
Green	EYSZ	EYDZ

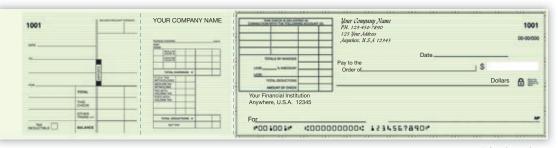


Colonial Classic® shown

#### **Detailed Invoice Payroll**

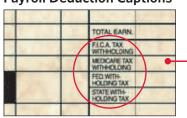
Checks support payroll and multiple invoice payment details.

Color	Single	Duplicate
En Garde	ENSC	ENDC
Colonial Classic	EGSC	EGDC
Navy Marble	ERSC	ERDC
Blue	EBSC	EBDC
Yellow	EHSC	EHDC
Green	EYSC	EYDC



Safety Green shown

#### **Payroll Deduction Captions**



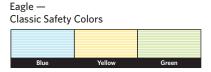
Flag — Elite Select

These four deduction

captions are included

on all payroll checks.





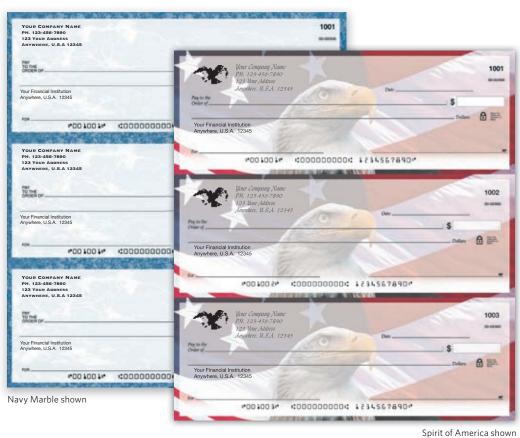
#### **Computer Checks and Forms**

Need computer checks and forms? See Computer section for laser styles!

See page 22 for details.



# **Business Manager Three-To-A-Page Checks**



#### **Business Manager**

Business-size DeskMaster™ Bound (check size  $8 \frac{1}{4}$ " x  $3 \frac{1}{8}$ ")

Color	Single	Duplicate
Blue	EBSN	EBDN
Yellow	EYSN	EYDN
Green	EHSN	EHDN
Colonial Classic®	EGSN	EGDN
Navy Marble	ERSN	ERDN
Spirit of America	EQSN	EQDN
EcoGreen™	ERCSN	ERCDN
En Garde <sup>®</sup>	ENSN	ENDN

Optional add-ons:

Register (EB-R)

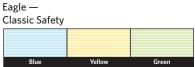
Black Premier Binder (EN-C)



Black Premier Business Manager Binder shown (EN-C)













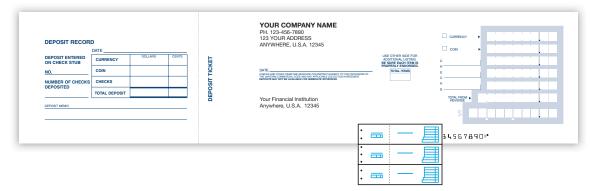
All checks contain tamper-evident security features.

# **Large Three-To-A-Page Accessories**

# Three-To-A-Page Deposit Ticket

Punched to fit a seven-ring binder with 22 vertical listings on reverse side. Order in multiples of 150.

EBDP - Single





#### **Tamper-Evident Plastic Security Bag**

These secure, single-use deposit bags eliminate costly lockbags and keys. Designed specifically for the safe transfer of currency and checks, each bag is tamper-evident on all sides. DeposiPacs™ are made of recyclable plastic. Color and design may vary.

#### **Single-Pocket Style**

**DPBG** 9" x 12"





A highly effective screening tool to verify the authenticity of U.S. currency.

Counterfeit Pen: **CPEN** Pack of 3

See page 25 for additional details.



# **Large Three-To-A-Page Accessories**

Unique accessories to complement our Large Three-To-A-Page checks. From leather carrying cases to bill keepers and calculators, find everything you need to stay organized and save time.



Pen not included



**Bill Keeper** 

Zipped vinyl sleeve bill keeper holds receipts, pen and more!



**Executive Value Set**<sup>™</sup>

Includes Leather Portfolio (EB-L), bound Duplicate Deposit Tickets (CBDP) and Endorsement Stamp (LTEN).

Executive Value Set: EBPK

# **Premier Ring Binder**

Holds Executive Business Three-To-A-Page checks with stubs. Durable leather-grained vinyl.

#### **Premier Business Manager Binder**



Holds Three-To-A-Page Deskmaster™ bound checks (no stub) and transaction register.

Black: EN-C



#### **Security Pen**

Help prevent check fraud by using the Pilot PERMABALL with Evermark™ ink formula which features:

- Smear-proof, waterproof and fade-proof on most surfaces
- Acid-free, non-toxic and archival-safe ink
- Black ink (non-refillable)
- Rubber grip

Security Pen: SPEN3 Pack of 3



#### Calculator/Ruler

- Password access protects vital financial data
- Holds up to three account balances
- Solar-powered

Calculator/Ruler: EBCC



#### **Venture Value Set**

Includes Black Premier Ring Binder (EB-C), Three-To-A-Page Deposit Tickets (EBDP) and Endorsement Stamp (LTEN).

Venture Value Set: VBPK

# **Ordering Portable Business Checks**

Harland Clarke's Portable Business Checks are ideal for companies on the go and are a great value too! Choose from compact or business-size designs to suit your portable check needs.

Step 1

Select check type. Select the style of check that best suits your needs.

#### Compact (Personal) Size

Fortune Checks



Vanguard Checks



#### **Business Size**

**Executive 50 Checks** 



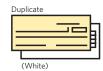
All checks contain tamperevident security features.

#### Step 2

Enhance your check. Select parts and enhancements

A. Select Single or **Duplicate** 





**B.** Select **Distinctive** Lettering

Additional charge applies.

HELVETICA (Free)

Lydian Cursive

COPPERPLATE

Times Roman (Free)

Commercial Script

Kabel

C. Select **Standard** or Custom Logo

Additional charge applies.

#### Standard Logo



Select from our library of standard logos. See page 36.

#### **Custom Logo**



Enhance your business checks with your See page 36.

#### Step 3

Choose from optional covers or a selection of personalized stamps.

#### **Fortune Wallet**

Optional bonded leather cover



See page 15.

#### **Executive 50**

Optional bonded leather cover



See page 14.

### **Stamps**

Pre-inked Address or Check Endorsement styles available



See page 35.



Available

Receive your order faster! Ask your service representative about our express shipping options. Additional charges apply.

# Fortune ValuePack®

Fortune Checks specifically designed to meet the needs of business on the go.

Fortune ValuePack Compact personal size

#### **Fortune ValuePack Includes:**

- 120 duplicate checks, 6" x 2 3/4"
- 20 deposit tickets
- Business register
- Vinyl cover
- Endorsement stamp
- Standard logo
- Distinctive Lettering

Indicate Fortune ValuePack when placing order.

Code: PK-PV

All items are available separately.



# **Executive 50 ValuePack**

Business-size checks to suit your portable check needs.

Executive 50 ValuePack Business size

#### **Executive 50 ValuePack Includes:**

- 50 single or duplicate checks,  $8'' \times 3^3/8''$
- 12 deposit tickets
- Business register
- Vinyl cover
- Endorsement stamp
- Standard logo
- Distinctive Lettering

Indicate Executive 50 ValuePack when placing order.

Codes: Single: **PK-ES**Duplicate: **PK-ED** 

All items are available separately.



# **Portable Business Checks**

#### **Executive 50**

Business-size checks for companies on the go. Executive 50 includes:

- 50 single or duplicate checks
- 12 deposit tickets
- Register
- Blue vinyl cover (not shown)
- Available in High Security Hologram Blue, Hologram Green, Classic Safety Blue
- Optional leather cover available
- Optional standard or custom logo (See page 36.)
- Optional Distinctive Lettering (See below.)

Single: ES50 Duplicate: ED50



**Optional Bonded** Leather Cover EG-L Black







Leather cover and pen not included. Shown: High Security Hologram Green

Actual check size: 81/4" x 31/8"

#### **Distinctive Lettering**

HELVETICA (Free)

Times Roman (Free)

Lydian Cursive

Commercial Script

**COPPERPLATE** 

Kabel

Additional charge applies.

#### **Security Pen**

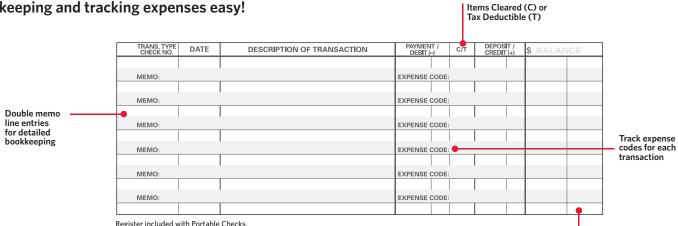
Help prevent check fraud by using the Pilot PERMABALL with Evermark™ ink formula.



UK-SHIP Available

Receive your order faster! Ask your service representative about our express shipping options. Additional charges apply.

#### Our unique business register makes record keeping and tracking expenses easy!



Register included with Portable Checks.

Track running balance easily



#### **Vanguard Checks**

Personal-size ensemble makes tracking expenses and record keeping easy and efficient.

- 120 duplicate checks
- 50 deposit tickets (in separate book)
- Business register
- Tri-fold vinyl cover
- Optional center cuts available\*
- Optional standard or custom logo\* (See page 36.)
- Optional Distinctive Lettering\* (See page 14.)

Duplicate: PV2S

#### **Free Background Graphics**

Promote your commitment to service or quality on the Vanguard Check. Free only on Vanguard Check.







CET54

E133

ET56





#### **Fortune Checks**

The convenience of a personal-size check and a unique business register allows you to assign and capture expense codes for ease of tracking.

- 120 duplicate checks
- 20 single deposit tickets
- Business register (See page 14.)
- Vinyl cover
- Optional leather wallet cover available\*
- Optional standard or custom logo\* (See page 36.)
- Optional Distinctive Lettering\* (See page 14.)

Duplicate: **PV2E** 



Fortune Leather Wallet: **BK-LZ** (Additional charges apply.)



Optional Vinyl Cover with Calculator: **CSCC** (Additional charges apply.)

# **Ordering Desk Manager Checks**

Harland Clarke's Desk Checks are great for personal or business use. These personal-size checks come in a variety of check binding styles and designs.

#### Step 1

Select check type.

Select the style of check that best suits your needs.



Desk Manager End-Stub



Desk Manager

#### Step 2

Enhance your check.

Select parts and enhancements.

A. Select Your **Check Color** 

**B.** Select Single or Duplicate







Select from our library of standard logos See page 36.

Standard Logo

# **Custom Logo**



Enhance your business checks See page 36.

**C.** Select Distinctive **Lettering and Logo** 

Additional charge applies.

**Distinctive Lettering** 

HELVETICA (Free)

Lydian Cursive

Times Roman (Free) Kabel

COPPERPLATE

Commercial Script

#### Step 3

Select binder.

Add optional coordinating Premier Binder at an additional charge.



Standard Black



Cover shown: DE-L

Cover shown: DM-L

#### Step 4

Select your accessories.

Choose from a complete selection of personalized stamps and more.



Self-inking Stamps See page 35.





Available

Receive your order faster! Ask your service representative about our express shipping options. Additional charges apply.

# **Desk Manager Value Set**<sup>™</sup>

D2PK **Choice Value Set** 

> The Choice Value Set includes a Desk Manager Premier Binder (DB-C) and a Self-inking Endorsement Stamp (LTEN).

#### **Desk Manager End-Stub Value Set**

D4PK

Advantage Value Set

The Advantage Value Set includes a Desk Manager Premier Ring Binder (DE-C) and a Self-inking Endorsement Stamp (LTEN).



Other premium covers available. All items are available separately.

# **Desk Manager Checks**

#### Desk Manager End-Stub: Choose from these colors



Duplicate



Guan	ulaii Jaiety	- Diuc
tor		
-	THE LOWIS SERVE	
Single	:	DES

Guardian Safety	® Blue
tur	1
STREET, STREET	- 27
Single	DESS

#### **Desk Manager End-Stub** Compact, personal size end-stub

101 Dollars 🗗 🚟 :0000000000: 1234567890" 0101

> Actual check size: 6" x 2 3/4" Actual stub size: 3 1/4" x 2 3/4'

#### **Premier Binder**

For your convenience, add optional Premier Binder at an additional charge.

DIDS



Desk Manager End-Stub **DE-C** 



Three checks per page in ring binder.



For Desk Manager End-Stub: DE-L



For Desk Manager: DM-L

#### **Desk Manager**

No Stub. Three checks per page with Deskmaster™ binding.



Actual check size: 6" x 2 3/4"

Easy-to-use transaction register! Additional charge for additional registers. Order Code: DM-R

#### Desk Manager: Choose from these colors

Colonial Classic





Duplicate DMDS

Duplicate DBDS

#### **Distinctive Lettering**

Choose your favorite lettering for your Desk Manager checks. Choose from six styles. Additional charge applies.



HELVETICA (Free)

Times Roman (Free)

Lydian Cursive

Kabel

Commercial Script COPPERPLATE

#### **Premier Binder**



Desk Manager

DB-C

# **Ordering Voucher Checks**

Harland Clarke's Voucher Checks are great for small or large businesses. They provide multiple copies of disbursements to increase efficiency and improve accounting procedures. Styles available for accounts payable, payroll and multi-purpose use.

#### Step 1

Select style.

Select regular or window style.



**Regular Style** 

Standard typewriter spacing for easy distribution.



#### Window Style

Type payee name and address in open area for use with window envelopes.



# Step 2

Select option.

Select apron format.



S1 Standard Format



S5 Accounts Payable



S2 General Purpose



S6 Accounts Payable



S3 Invoice



S7 Multi-Purpose



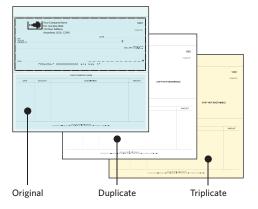
S4 Invoice



S8 Salaried Payroll

#### Step 3

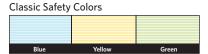
Choose duplicate or triplicate check parts.



Ask your customer service representative for details about custom aprons.

### Step 4

Select color and enhancements.



Logos



Select from our library of standard logos or use your custom company logo. See page 36.

#### **Distinctive Lettering**

HELVETICA (Free)

Lydian Cursive

COPPERPLATE

Kabel

#### Additional charge applies.

Times Roman (Free)

Commercial Script

Lubalin

Old English

#### Step 5

Select your accessories. You'll need these items to complete your Voucher Check System.



Durable binder in green vinyl.  $9'' \times 7^{1/2}''$  (closed)

#### VPBR

Additional charge applies.

#### Check Register



Easy-to-use, spiral-bound register in maroon vinyl.  $8 \frac{3}{4}$ " x  $8 \frac{1}{4}$ " (closed)

#### VC-R

Additional charge applies.

# Voucher ValuePack®

#### **Accounting made easy**

Improve accounting procedures and increase efficiency with the Voucher ValuePack.

Styles available for accounts payable, payroll and multi-purpose use.

Available for new accounts only.

TO THE

\*001001\*

NOCOUNT

Free with all ValuePacks!
Standard Logo and Distinctive Lettering

#### Voucher ValuePack Includes:

日日

- 250 duplicate or triplicate checks
- Journal register
- Post binder

::000000000: 1231,567890\*

YOUR COMPANY NAME

- 200 Book-Bound Duplicate Deposit Tickets
- Endorsement stamp
- Standard logo
- Distinctive Lettering

Indicate Voucher ValuePack when placing order.

Codes: Duplicate: **PK-VC2**Triplicate: **PK-VC3** 

All items are available separately.

Prices shown on price list include delivery and sales tax, and applicable security handling.

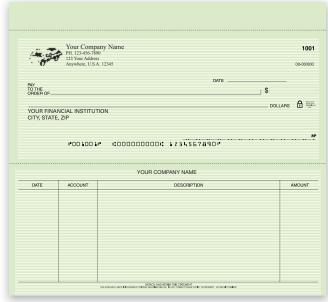
Prices and products are subject to change without notice. Prices do not include custom logos or other features or services except as noted.

:000000000: 1231562890.

# **Voucher Check Styles**

#### **Regular Style**

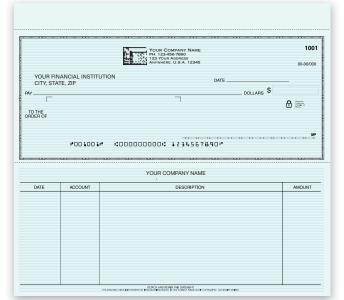
Standard typewriter spacing for easy distribution.



Actual voucher check size:  $8^{1}/_{2}^{x} \times 3^{1}/_{2}^{x}$ 

#### Window Style

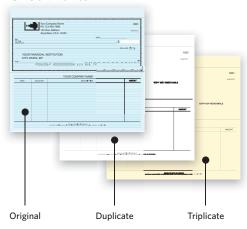
Type payee name and address in open area for use with window envelopes. Single Window Envelope: **EV1M** 



Actual voucher check size: 8 1/2" x 3 1/2"

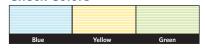
Checks shown with optional standard logos. Available for additional charge.

#### **Check Parts**



Choose duplicate or triplicate.

#### **Check Colors**





Complement with Single-Window Envelopes **EV1M** 

#### **Post Binder**



VPBR

Sturdy, hardbound binder covered in durable green vinyl.  $9" \times 7^{1/2}"$  (closed)

#### **Check Register**



VC-F

Easy-to-use, spiral-bound register in maroon vinyl.  $8\frac{3}{4}$ " x  $8\frac{1}{4}$ " (closed)

#### **Security Deposit Bags**

Ensure deposits are made safely and accurately.

These secure, single-use deposit bags eliminate costly lockbags and keys. Designed specifically for the safe transfer of currency and checks, each bag is tamper-evident on all sides. DeposiPacs™ are made of recyclable plastic. Color and design may vary.

See page 34 for details.



# Apron options: Standard Choose from eight standard formats

Regular Style: 2-Part (VR2S) 3-Part (VR3S) Window Style: 2-Part (VW2S) 3-Part (VW3S)

#### **Invoice**

UNT

Regular Style: 2-Part (VR2I) 3-Part (VR3I) Window Style: 2-Part (VW2I) 3-Part (VW3I)

#### **Detailed Accounts Payable**

DATE	INVOICE NO.	AMOUNT	DISC.	NET	DATE	INVOICE NO.	AMOUNT	DISC.	NET

Regular Style: 2-Part (VR2F) 3-Part (VR3F) Window Style: 2-Part (VW2F) 3-Part (VW3F)

#### **Payroll**

				YOU	R COMPA	MAN YAM	E				
DATE					DESCRI	PTION					AMOUNT
YOUR COMPANY	VAME				EMPLO	YEE					
	EX	PLANATION	OF YOUR EARN	INGS		W	E PAID OUT THE I	TEMS LISTED I	BELOW FOR YO	U	
PERIOD ENDING	HOURS	BATE	REGULAR EARNINGS	OVERTIME AND OTHER	TOTAL EARNINGS	FICA TAX WITHHOLDING	MEDICANE DIX MEDICANE	PEDERAL WITHHOLDING YAX	WITH-HOLDING WAT TAX		NET AMOUNT OF CHECK

Regular Style: 2-Part (VR2P) 3-Part (VR3P) Window Style: 2-Part (VW2P) 3-Part (VW3P)



#### **Deposit Tickets**

Make multiple deposits and eliminate double entries with our image-compatible, Book-Bound Deposit Tickets! Guaranteed acceptance at financial institutions.

See page 34 for details.

Choose a check apron that matches the function you need. Custom statement aprons available for an additional charge.

#### **General Purpose**

DATE	DESCRIPTION	AMOUNT

Regular Style: 2-Part (VR2G) 3-Part (VR3G) Window Style: 2-Part (VW2G) 3-Part (VW3G)

#### **Detailed Invoice**

INVO	105	DESCRIPTION	TOTAL	proues	2010	NET
INVO	ICE	DESCRIPTION	AMOUNT	DEDUCTIONS		AMOUNT
DATE	NO.			DISCOUNT	FREIGHT	

Regular Style: 2-Part (VR2D) 3-Part (VR3D) Window Style: 2-Part (VW2D) 3-Part (VW3D)

#### **Accounts Payable**

YOUR COMPANY NAME						
DATE	ACCOUNT	DESCRIPTION	AMOUNT			

Regular Style: 2-Part (VR2A) 3-Part (VR3A) Window Style: 2-Part (VW2A) 3-Part (VW3A)

#### **Salaried Payroll**



Regular Style: 2-Part (VR2Z) 3-Part (VR3Z) Window Style: 2-Part (VW2Z) 3-Part (VW3Z)

#### **Stamps**

Make a lasting impression with stamps from Harland Clarke. Choose from a selection of personalized self-inking stamps. All are easily stored and give thousands of time-saving impressions.

See page 35 for details.



# **Ordering Computer Checks and Forms**

Harland Clarke is the leading manufacturer of software-compatible checks and forms.

#### **Guaranteed 100% Compatibility!**

#### Step 1

Select compatible check or form layout. See pages 26-29 for your software and version. If your current software is not listed, call your customer service representative for the latest compatibility information.

#### Step 2

Select style.

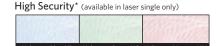
#### Style

- Accounts Payable
- Multi-Purpose
- Payroll



#### Step 3

Select color and other Availability varies.









\*Additional charges apply.

#### **Distinctive Lettering**

HELVETICA (Free) Times Roman (Free)

Lydian Cursive Commercial Script

COPPERPLATE Lubalin

Old English Kabel

#### Standard Logo



Select from our library of standard logos. See page 36



Enhance your checks company image. See page 36.

Additional charges apply to enhancements.



All checks contain tamper-evident security features.

#### Step 4

Select your business accessories.



Tamper-Evident **Deposit Solution** 

See page 34 for information.



Save Time Addressing See page 35 for

complete personalized stamp selection.



**Enjoy Compatible Envelope Efficiency** 

See product description for matching envelope.



Choose a Deposit Ticket to Complement Your Accounting System

See page 34.

Additional charges apply for accessories.

# Laser ValuePack®

# **Tradition and technology rolled into one**

Our Computer Checks are ideal for ink jet or laser printers. Add more convenience to processing computer-generated documents with compatible checks and envelopes.

Available for new accounts only.



#### Laser ValuePack Includes:

- 250 single laser checks
- 250 compatible window envelopes
- 200 Book-Bound Deposit Tickets (2-Part)
- Endorsement stamp
- Standard logo
- Distinctive Lettering

Indicate Laser ValuePack when placing order.

Code: PK-LC

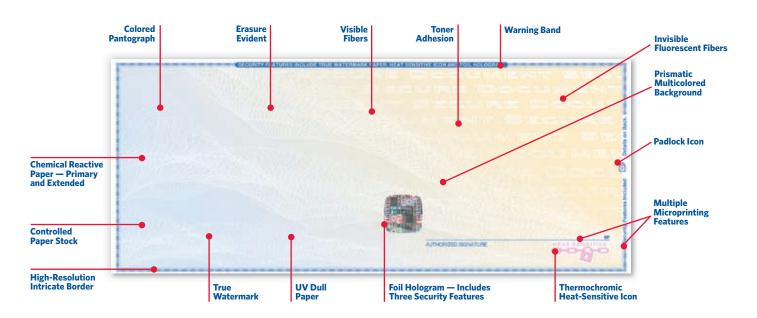
All items are available separately.

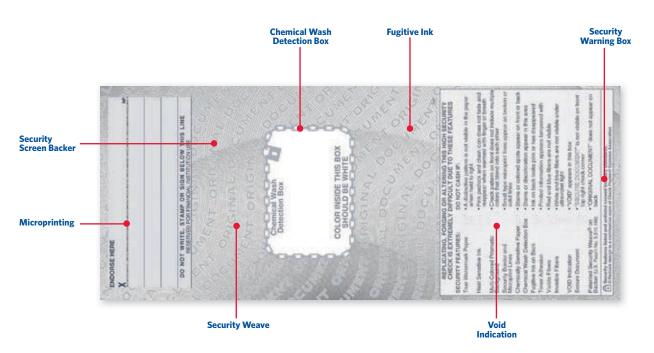


Prices shown on price list include delivery and sales tax, and applicable security handling. Prices and products are subject to change without notice. Prices do not include custom logos or other features or services except as noted.

#### **New High Security Laser Check**

Deter check fraud with our securest check — with more than 25 security features to protect your business.

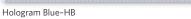




Visit harlandclarke.com/highsecuritycheck to learn more about the High Security Laser Check and other ways to protect your business against fraud.

#### Choose from these colors







Hologram Green-HG



Hologram Maroon-HM

#### **Security Accessories**



#### **Secure Storage Box**

Get organized and keep your checks and documents secure with our Secure Storage Box.

- Durable, faux leather, lockable box
- Secures more than 500 laser checks or documents
- Lock provides protection from fraudulent activities
- 10"d x 12½"w x 35/8"h

Order Code: SBOX



#### **Security Pens**

Help prevent check fraud by uising the Pilot PERMABALL with Evermark™ ink formula which features:

- Smear-proof, waterproof and fade-proof on most surfaces
- Acid-free, non-toxic and archival-safe ink
- Black ink (non-refillable)
- Set of 3 pens per order

Order Code: SPEN3



#### **Security Deposit Bags**

Ensure deposits are made safely and accurately.

These secure, single-use deposit bags eliminate costly lockbags and keys. Designed specifically for the safe transfer of currency and checks, each bag is tamper-evident on all sides. DeposiPacs™ are made of recyclable plastic. Color and design may vary.

9" x 12" single-compartment bags

Order Code: DPBG



#### **Counterfeit Currency Detector Pen**

Counterfeit Currency Detector Pen is a highly effective and inexpensive screening tool to verify the authenticity of U.S. currency.

- Chemical-sensitive ink works instantly
- $\bullet\,$  Bill is genuine if the mark is amber in color
- Dark brown or grey color means bill is suspect
- Set of 3 pens per order

Order Code: CPEN



#### **Secure Stamper**

This special black ink obscures private information permanently. Makes stamped information difficult to read, scan or copy. It is portable and reduces the need for a shredder.

Order Code: SSTMPB

Harland Clarke checks and forms are 100% compatible with hundreds of software packages and versions. Some of our most popular items are shown on pages 26-29. If your software is not listed, call your customer service representative for a complete list of compatible software.

#### Checks compatible with: Intuit® Quicken®, QuickBooks® & QuickBooks Pro®, Microsoft® Money, CD Titles® Simply Money



LC6V Hologram Blue

#### **Laser Multi-Purpose Voucher Check**

LC6V (with lines)

LC1V (without lines)

Size: 8 1/2" x 11" (1 check/sheet)

Parts: 1

Double-Window Envelope: EC2B or EC1B (self-seal)

#### High Security\* (available in laser single only)



High Security Checks include more than 25 security features. Refer to page 24 for security details.

#### Classic



#### Elite Select\*



\*Additional charges apply.



#### Laser Multi-Purpose Draft Check

LC6B (with lines)

LC1B (without lines)

Size:  $8\frac{1}{2}$ " x 11" (3 checks/sheet)

Parts: 1

Double-Window Envelope: **EC2B** or **EC1B** (self-seal)

LC1B EcoGreen™

# 

LC2W Blue

# Laser Multi-Purpose Wallet Check

LC2W\*

Size: 8 1/2" x 11" (3 checks/sheet)

Parts: 1

Classic: Blue, Green
Double-Window Envelope:

EC3P

\*Compatible with Quicken & QuickBooks 2006 and higher

For Quicken and Quickbooks 2005 and earlier, order Check: **LC1W** Double-Window Envelope: **EC2P** 



Continuous Checks also available. Call for compatibility and pricing.

To order, call 877.989.9309.

Intuit, Quicken, QuickBooks and QuickBooks Pro are registered trademarks and/or registered service marks of Intuit, Inc.

Microsoft Money is a registered trademark of Microsoft Corporation in the United States and/or other countries.

Harland Clarke checks and forms are 100% compatible with hundreds of software packages and versions. Some of our most popular items are shown on pages 26-29. If your software is not listed, call your customer service representative for a complete list of compatible software.

#### Forms compatible with: Intuit® QuickBooks® & QuickBooks Pro®



#### **Laser Product Invoice**

#### **LCIPD**

Size:  $8\frac{1}{2}$ " x 11" Parts: 1 Color: Green



#### **Laser Service Invoice**

#### **LCISV**

Size: 8 ½" x 11"

Parts: 1 Color: Green



#### **Laser Professional Invoice**

#### **LCIPO**

Size:  $8\frac{1}{2}$ " x 11" Parts: 1 Color: Green

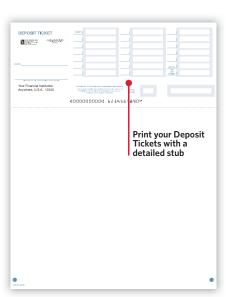


#### **Laser Statement**

#### LCIST

Size: 8 1/2" x 11"

Parts: 1 Color: Green



#### **Laser Deposit Ticket**

LC1D - Single (white)

LC2D - Duplicate (yellow)

Size: 8 1/2" x 11" Parts: 1 or 2

With QuickBooks® '99 and higher, you can print your deposit slip and deposit summary stub.



Ensure proper alignment with our Double-Window Envelopes that are 100% compatible with your checks and forms.

Harland Clarke checks and forms are 100% compatible with hundreds of software packages and versions. Some of our most popular items are shown on pages 26-29. If your software is not listed, call your customer service representative for a complete list of compatible software.

#### Checks 100% compatible with all versions of Peachtree® 2002 and higher



LP1M Hologram Maroon

#### **Laser Multi-Purpose Voucher Check**

Size: 8 1/2" x 11" (1 check/sheet)

Parts: 1

High Security: Hologram Blue, Hologram Green,

Hologram Maroon

Classic: Blue, Green, Tan,

Maroon, Purple EcoGreen™

Elite Select: Double-Window Envelope: EP2B or EP1B (self-seal)

High Security\* (available in laser single only)



High Security Checks include more than 25 security features. Refer to page 24 for security details.

#### Classic



#### Flite Select



\*Additional charges apply.



#### **Deposit Tickets**

Make multiple deposits and eliminate double entries with our imagecompatible, Book-Bound Deposit Tickets! Guaranteed acceptance at financial institutions.

See page 34 for details



LP1A EcoGreen™

#### **Laser Accounts Payable Voucher Check**

Size: 8 1/2" x 11" (1 check/sheet)

Parts: 1

High Security: Hologram Blue, Hologram Green,

Hologram Maroon

Classic: Blue, Green, Tan,

Maroon, Purple

Elite Select: EcoGreen Double-Window Envelope: EP2B or EP1B (self-seal)



LP1P Tan

#### **Laser Payroll Voucher Check**

Size: 8 1/2" x 11" (1 check/sheet)

Parts: 1

High Security: Hologram Blue, Hologram Green,

Hologram Maroon

Classic: Blue, Green, Tan,

Maroon, Purple

Elite Select: EcoGreen Double-Window Envelope: EP2B or EP1B (self-seal)



#### Continuous also available. Call for compatibility and pricing.

To order, call 877.989.9309.

#### **Security Deposit Bags**

Ensure deposits are made safely and accurately.

These secure, single-use deposit bags eliminate costly lockbags and keys. Designed specifically for the safe transfer of currency and checks, each bag is tamper-evident on all sides. DeposiPacs™ are made of recyclable plastic. Color and design may vary.

See page 34 for details.



Harland Clarke checks and forms are 100% compatible with hundreds of software packages and versions. Some of our most popular items are shown on pages 26-29. If your software is not listed, call your customer service representative for a complete list of compatible software.

#### Forms 100% compatible with all versions of Peachtree® 2002 and higher

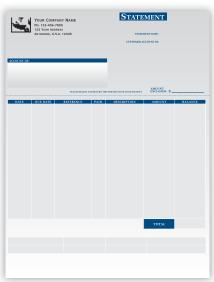


#### **Laser Product Invoice**

#### LP1P0

Size: 8 1/2" x 11"

Parts: 1 Color: Gray with Blue

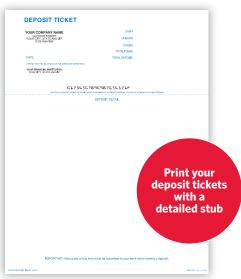


#### **Laser Statement**

#### LP1ST

Size: 8 1/2" x 11"

Parts: 1 Color: Gray with Blue



#### **Laser Deposit Ticket**

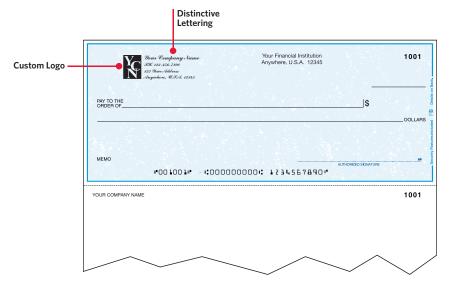
#### LP1D

Size: 8 1/2" x 11"

Parts: 1 Color: White

With Peachtree® 2002 and higher, you can print your deposit slip and deposit summary stub.

Advertise your business with your Checks and Forms. Add custom logos. Call for pricing and to order.





#### **Stamps**

Make a lasting impression with stamps from Harland Clarke. Choose from a selection of personalized, self-inking stamps. All are easily stored and give thousands of time-saving impressions. See page 35 for details.

Additional charge applies.

Peachtree, Peachtree Complete, Peachtree First Accounting and Peachtree Premium are trademarks or service marks of Sage Software SB, Inc.

# **Ordering One-Write Checks and Systems**

Harland Clarke offers One-Write Systems, a convenient alternative in bill paying. One-Writes allow you to keep a checkbook and record keeping system all in one.

#### Step 1

Select check type.

Select the style of check that best suits your needs.

#### **General Disbursement**

• Our most popular style for small business and household accounts

#### **Dual-Purpose**

 Offers benefits of both payroll and general disbursement checks

#### **Payroll**

- Features detachable stubs for employee information
- Wide selection of standard payroll deduction captions
- Deduction transaction detail available for hourly or salaried employees



#### Step 2

Enhance your check.

Select your check color and enhancements.

#### A. Select Your Check Design

#### B. Select Check Color



#### C. Select Distinctive Lettering and Logo

Additional charge applies.

#### **Distinctive Lettering**

HELVETICA (Free)

Times Roman (Free)

Lydian Cursive

Commercial Script

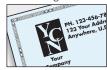
COPPERPLATE

Lubalin

Kabel

Old English

#### Custom Logo



Enhance your business checks with your company image. See page 36.





#### Step 3

Select your business accessories.

Select from Deposit Solutions.

Add business accessories to complete your business needs. Choose a deposit ticket and endorsement stamp to complete your entire business system or choose DeposiPac™ bags, a recyclable solution to safely deposit your earnings.



Choose a Deposit Ticket to Complement Your Accounting System

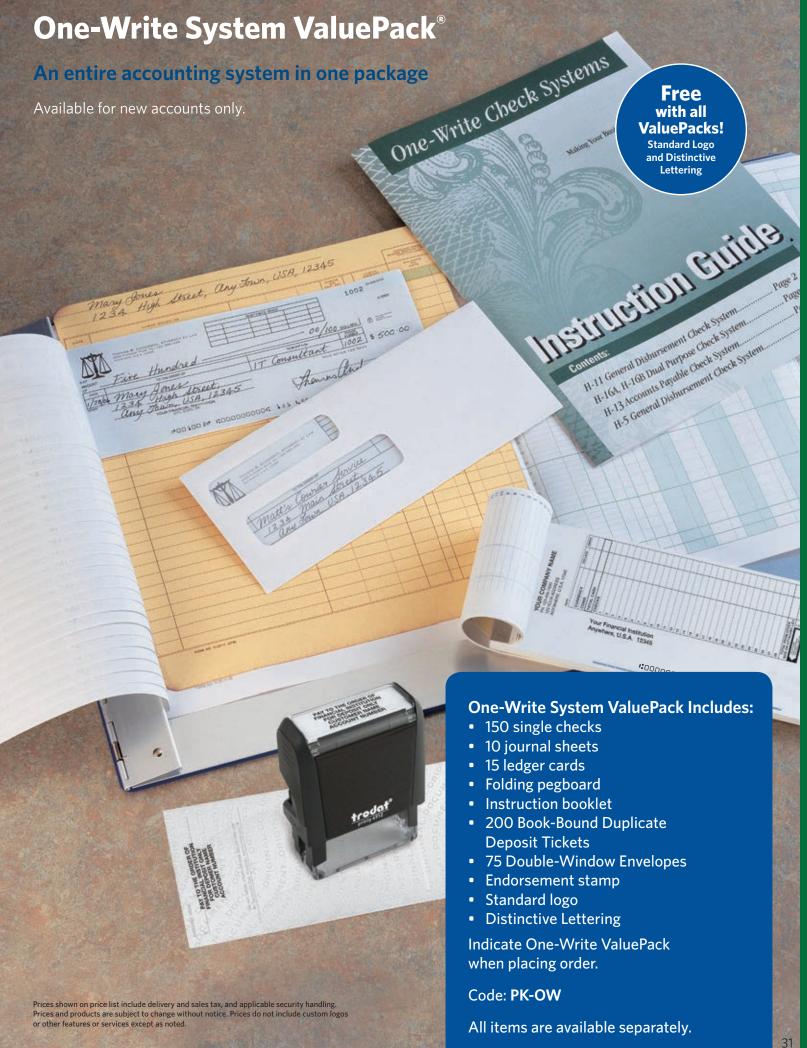
See page 34.



**Tamper-Evident Deposit Solution**See page 34.

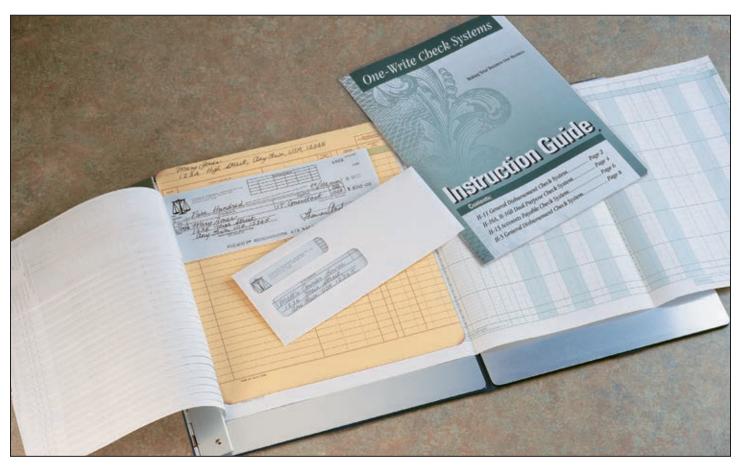


**Save Time Addressing** See page 35 for complete personalized stamp selection.



# **One-Write Checks and Systems**

Complete all your bookkeeping functions in one, easy step. With One-Write Systems, you save time by never having to record transactions twice. Important transactions are automatically transferred to a ledger and journal sheet as you write each check, ensuring more accurate and current records in less time.



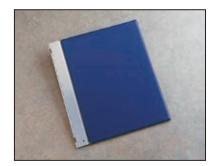
#### **System Components**

Systems OP1D, OP1M, OP1P

Includes:

- 625 personalized checks
- 50 journal sheets
- 50 ledger (employee earnings) cards
- Folding pegboard
- Instruction booklet
- 500 Double-Window Envelopes

System OP1W includes all components except ledger cards.



**Folding Pegboard** Available in blue

#### Classic Colors



#### **Computer Checks and Forms**

Need computer checks and forms? See Computer section for laser styles!

See page 22 for details.



# **One-Write Checks and Systems**

#### **General Disbursement**





#### **Dual Purpose**

Disbursement and Payroll Systems



#### **Compact Disbursement**

Compact system lets you take advantage of early payment discounts.

Check Size:  $7\frac{1}{2}$ " x  $3\frac{3}{10}$ " Colors: Blue, Green (shown), Tan

Parts: Single

System: Single - OP1W
Checks Only: Single - OC1W
Journal Sheets: OJ1W
Envelopes: EO2P
Pegboard: OFPP

#### **Cash Disbursement**

Open description box for flexible record keeping.
Check Size: 8 3/4" x 3 3/10"
Colors: Blue (shown), Green, Tan

Parts: Single

System: Single - OP1D Checks Only: Single - OC1D Journal Sheets: OJ1M Ledger Cards: OL1M Envelopes: EO2D Pegboard: OFCD

#### **Dual Purpose**

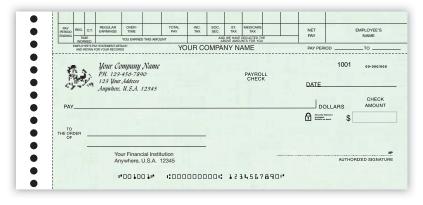
Provides all the information you need for payroll or general disbursement.

Check Size:  $8 \frac{3}{4}$ " x  $3 \frac{3}{10}$ " Colors: Blue, Green, Tan (shown)

Parts: Single

System: Single - OP1M
Checks Only: Single - OC1M
Journal Sheets: OJ1M
Ledger Cards: OL1M
Envelopes: EO2D
Pegboard: OFCD

#### **Payroll**



#### **Payroll**

Automatically track employee earnings and deductions. (Available only with carbon strip.)

Check Size:  $8 \frac{1}{2}$ " x  $3 \frac{3}{10}$ " Colors: Blue, Green (shown), Tan

Parts: Single

System: Single - OP1P Checks Only: Single - OC1P Journal Sheets: OJ1P Ledger Card: OL1P Envelopes: EO2B Pegboard: OFPP

# Deposit Tickets/DeposiPac™ Bags

#### **Book-Bound Deposit Tickets**

#### **Maximum Entry Deposit Tickets**

Vertical listing for cash and 28 checks on front, plus 30 more checks on back (single only). Image-compatible total box on front. Order in multiples of 200.

MBSD - Single

MBDD - Duplicate

MBTD - Triplicate

MBQD - Quadruplicate

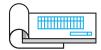


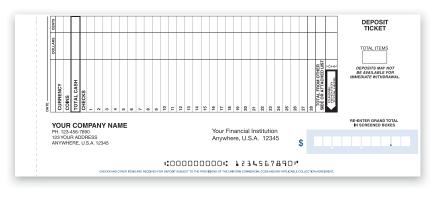
# Image-Compatible Deposit Tickets

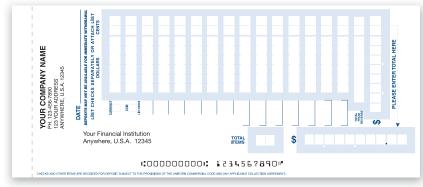
Image-compatible vertical listing for 15 cash or check entries, plus horizontal image-compatible total box. Entries on front only. Order in multiples of 200.

BDDP - Single

**CBDP** - Duplicate







#### **Laser Deposit Tickets**

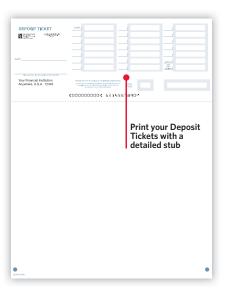
#### QuickBooks® Laser Deposit Tickets

LC1D - Single (white)

LC2D - Duplicate (yellow)

Size: 8 ½" x 11" Parts: 1 or 2

With QuickBooks® '99 and higher you can print your deposit slip and deposit summary stub.



#### Peachtree® Laser Deposit Tickets

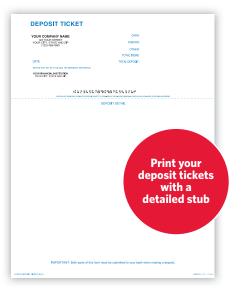
LP1D (shown)

Size: 8 1/2" x 11"

Parts: 1

Color: White

With Peachtree® 2002 and higher you can print your deposit slip and deposit summary stub.



# **DEPOSIPAC**\*\*

# Tamper-Evident Plastic Security Bags

These secure, single-use deposit bags eliminate costly lockbags and keys. Designed specifically for the safe transfer of currency and checks, each bag is tamper-evident on all sides. DeposiPacs™ are made of recyclable plastic. Color and design may vary.

#### **Single-Pocket Style**

**DPBG** 9" x 12"





# Counterfeit Currency Detector Pen

A highly effective screening tool to verify the authenticity of U.S. currency. Counterfeit Pen: **CPEN** Pack of 3 See page 25 for additional details.

#### **Self-inking Stamps**

- Great for identifying envelopes, invoices, checks and letters
- Each stamp makes over 25,000 impressions
- Up to 5 lines, 28 characters per line
- Choose your mount design: Boss, Handle or Pocket

FOR DEPOSIT ONLY
MY FINANCIAL INSTITUTION
YOUR COMPANY NAME
ACCT # 12345

#### **Endorsement Stamp**

Specify financial institution name, your company name and account number. Imprint is in Helvetica uppercase lettering.

Order Code: LTEN



**Endorsement Stamp** 

YOUR COMPANY NAME 123 MAIN STREET ANYWHERE, U.S.A. 12345

#### **Standard Address Stamp**

Specify name and address. Imprint is centered in uppercase Helvetica lettering.

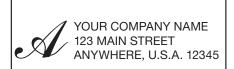
Order Code: LTPA

Your Company Name 123 Main Street Anywhere, U.S.A. 12345

#### **Script Address Stamp**

Specify name and address. Imprint is in elegant Commercial Script lettering.

Order Code: LTPB



#### **Monogram Address Stamp**

Specify name, address and initial. Imprint is in uppercase Helvetica lettering with Commercial Script initial.

Order Code: LTPC



#### **Secure Stamper**

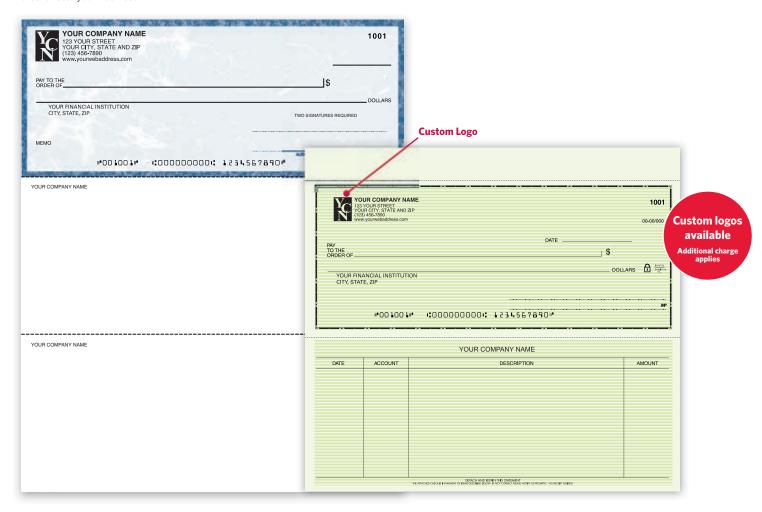
The special black ink obscures private information. The covered information cannot be easily read, scanned or copied. It is portable; no need for a shredder.

Order Code: SSTMPB

# **Check Enhancements**

#### Promote your business brand with check enhancements

Add your logo or choose from a variety of lettering options to create a professional image that reflects your business.



#### **Custom Logos**

Make your business stand out with a custom logo — an affordable way to further enhance your image. Call for assistance.

#### **Signature-Line Message**

Create your own message or restate your business name.

#### **Standard Logos**

Our selection of logos and background screens allows you to design checks and forms that reflect a more professional image.

#### **Distinctive Lettering**

Add a professional touch.



Shown: Lydian Cursive Lettering and Monogram

HELVETICA (Free)

Lydian Cursive

COPPERPLATE

Kabel

Times Roman (Free)

Commercial Script

Lubalin

Old English

Additional charges apply.





















































E0333

E2203



